

KOLHAPUR DISTRICT CENTRAL CO-OPERATIVE BANK LTD.



INFORMATION TECHNOLOGY DEPARTMENT

HEAD OFFICE: Kolhapur District Central Co-op. Bank Ltd.,

1092, E Ward, Shahupuri, Kolhapur.

Pin-416001

REQUEST FOR PROPOSAL (RFP) FOR AMC of UPS and Batteries

for Kolhapur District Central Co-operative Bank

REF NO. IT/Tender/2026-27/002

RELEASE DATE: 15/07/2026

PARTICULARS	DEADLINE
Last date of submission of the Technical and Commercial bid	01/08/2026 up to 3:00 PM
Bank email id for RFP related communication	manager.it@kolhapurdccb.bank.in

Disclaimer

The information contained in this RFP document or any information provided subsequently to bidder(s) whether verbally or in documentary form by or on behalf of the Bank is provided to the bidder(s) on the terms and conditions set out in this RFP document and all other terms and conditions subject to which such information is provided. This RFP is neither an agreement nor an offer and is only an invitation by Bank to the interested parties for submission of bids. The purpose of this RFP is to provide the bidder(s) with information to assist the formulation of their proposals. While effort has been made to include all information and requirements of the Bank with respect to the solution requested, this RFP does not claim to include all the information each bidder may require. Each bidder should conduct its own investigation and analysis and should check the accuracy, reliability and completeness of the information in this RFP and wherever necessary obtain independent advice. The Bank makes no representation or warranty and shall incur no liability under any law, statute, rules or regulations as to the accuracy, reliability or completeness of this RFP. The Bank may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information in this RFP.

Contents

1. Introduction	4
2. Detailed Scope of Work	4
3. Evaluation Procedure	6
4. Instructions to the Bidders	6
4.1 Two- Bid System Tender	6
4.2 Submission of Technical Bid	6
4.3 Submission of Commercial Bid	7
4.4 For any query the bank's email id is as follows:	7
4.5 Cost of Bid :	7
5. Eligibility Criteria	9
6. Commercial Bid format	9
7. Payment Terms	9
8. Service Level Agreement (SLA)	9
9. Non-Transferable Tender	9
10. Assignment	10
11. Limitation of Liability	10
12. Indemnity	10
13. Liquidated Damages & Penalties & termination on default	10
14. Force Majeure	11
15. Confidentiality	11
16. Confidential Information	11
17. Documentation	12
18. Arbitration & Resolution of Dispute	12
19. Amendment of RFP	12
20. Termination for Convenience:	12
21. Effect of Termination	12
22. Annexure-1 Covering Letter for Eligibility cum Technical Bid and Commercial Bid	13
23. Annexure - 2 Letter of Conformity with Hardcopy	14
24. Annexure-3 Bidder's Information	15
25. Annexure-4 Commercial Bid Form	16
26. Annexure -5 (UNDERTAKING FOR MSME BENEFITS)	17
27. Annexure -6 List of Branches	18

1. Introduction

Kolhapur District Central Co-operative Bank Ltd., (KDCCB) Kolhapur is a District Co-operative bank in Western region of Maharashtra. The bank is having 191 branches and Head Office have computerized entire operation using Core Banking Solution. KDCC Bank (herein after called 'the Bank') is inviting proposals for AMC of UPS and Batteries for Kolhapur District Central Co-operative Bank for the period of one (1) year.

This tender is meant for the exclusive purpose of bidding as per the terms and conditions and scope of work indicated. It shall not be transferred, reproduced or otherwise used for purposes other than for which it is specifically issued.

2. Detailed Scope of Work

- I. The Bidder's Engineer/Service Personnel shall conduct a minimum of one preventive maintenance visit per quarter at all branches. This includes tasks such as cleaning UPS units and batteries, inspecting the fitment of internal and external hardware, addressing any heating issues in the UPS, cleaning PCBs, verifying operating parameters, and checking the input/output voltage of batteries. These activities are to be performed during office working days throughout the AMC period.
- II. In the event of any issues or defects with the UPS, the service engineer must be available to visit branches on an on-call basis as required. The downtime or repair period for the UPS must not exceed the specified resolution time based on the categorization of the branches, provided that a secondary UPS is available to handle the load. Under no circumstances is a complete power shutdown of the branch permitted during preventive maintenance activities.
- III. Preventive maintenance scope includes UPS & Batteries under AMC as well as warranty. Battery water filling for warranty batteries will also be part of AMC scope.
- IV. The maintenance cost will be all-inclusive, covering the cost of PCBs, components, labor, and replacement of faulty parts or complete equipment with new parts/equipment, including plastic components. However, the AMC excludes the cost of UPS battery replacements. Bidder's Engineer/Service personnel are required to address complaints received from the office on the same day. If necessary, they must be prepared to work beyond office hours and on holidays to handle emergency situations.
- V. Any new parts replaced will become the property of the bank, and only the faulty parts may be returned to the vendor. In the event of part replacements, the vendor must supply new equipment/parts of equivalent standards. The vendor's technical team must travel to various locations specified by the bank at the vendor's expense. No additional payments will be made for transportation, loading, unloading, logistics, etc.
- VI. In case of complaint not resolved in the SLA period from the date of lodging of complaint, the Bank has got the option to get the same rectified from any suitable agency and all the cost will be borne by the bidder, which will be deducted from AMC bidder's next payment.
- VII. The Bidder's engineer/service personnel must carry a valid ID card or authorization letter from the agency for each quarterly preventive maintenance visit. Services and supplies should typically be conducted during office hours on any working day.
- VIII. The bank reserves the right to place AMC orders beyond office hours and on holidays, without any additional payment. The agency is prohibited from subcontracting any part of the contract work to third parties. The bank retains the right to reject any or all offers without providing any reason. No inquiries will be entertained after the tender submission.

- IX. Bidder has to support onsite, for the inauguration of new branches/location/change in premises and shall install UPS on case basis.
- X. The Bidder should have its service center at Kolhapur/ Pune.
- XI. PM activity checklist should have following details not limited to below list :
 - (a) Cleaning of UPS & Batteries
 - (b) Checking fitment of internal & external hardware and heating of the UPS
 - (c) Cleaning of the PCBs if any and verifying the operating parameters
 - (d) Checking of input/output voltage of batteries
 - (e) Load testing of UPS units to be performed
 - (f) Visual inspection of batteries for evidence of corrosion at terminals, connections, racks & cabinets.
Apply petroleum jelly in battery terminals
 - (g) Check condition of ventilation
 - (h) Checking and recording the specific gravity of the cells
 - (i) Check cells for cracks and evidence of electrolyte leakage
 - (j) Measuring voltage and electrolyte temperature
 - (k) Measure and record ambient temperature
 - (l) Check electrolyte levels
 - (m) Measure & record charge output current & voltage
 - (n) Measure & record overall float voltage at battery terminals
 - (o) Measuring voltage of each cell
 - (p) Measure & record cell to cell terminal connection resistance
 - (q) Check the structural integrity of the battery rack or cabinet
 - (r) Visually inspect UPS & battery for loose connections, burned insulation or any other signs of wear & tear
 - (s) Visually check for liquid contamination from batteries and capacitors
 - (t) Clean & vacuum UPS equipment enclosures
 - (u) Report battery units of age 5 years and old in the branches and submit the report
 - (v) Report should be submitted regarding batteries and UPS for which failure is suspected in near future.
 - (w) Electrical measurements from front panel LCD to be noted. Any output performance or dip in voltage to be addressed.
 - (x) Dust cleaning inside the machines to be performed
 - (y) Any cost incurred due to damage to branch hardware/ Network/ATMs etc. due to UPS/battery failure will be deducted as penalty from AMC payment

3. Evaluation Procedure

Post eligibility and technical evaluation KDCC bank will open the commercial bids of the eligible bidders and declare the lowest bidder as winner of the bid process. However, bank may negotiate further with lowest bidder. Bank is not bound to accept the lowest bid only. Bank may reject the RFP process any time without any reason to bidders. Bank's decision is final. In case If after evaluation of Bids, bank end-ups with one responsive bid only. In such situation, the bid process shall be considered valid even if there is one responsive Bid, provided that:-

- a. The Bid is technically qualified.
- b. The price quoted by the bidder is assessed to be reasonable.
- c. The Bid is unconditional and complete in all respects.
- d. The bidder is qualified as per the provisions of pre-qualification/ eligibility criteria in the bidding document.

4. Instructions to the Bidders

4.1 Two- Bid System Tender

- i. Bidders are required to submit the Eligibility Bid, Technical Bid and Commercial bid in physical and Soft (CD or pen drive) form as per the submission timeline. The Language of Bid should be in English.
- ii. The bidder will take care of submitting the Bid properly filed so that the papers are not loose. The Bids, which are not sealed as indicated above, may be liable for rejection.
- iii. The tender not submitted in the prescribed format or incomplete in any aspect is liable for rejection. The Bank is not responsible for non-receipt of bid within the specified date and time due to any reason including postal delays or Holidays.

4.2 Submission of Technical Bid

- i. The Bidders shall submit the Technical Bid placed in a separate sealed envelope clearly marked as "Technical Proposal for AMC of UPS and Batteries for Kolhapur District Central Co-operative Bank - Technical Bid". (Envelope A)
- ii. If above bid is found not properly sealed, the bid is liable for rejection.
- iii. All the formats need to be filled in exactly as per the pro-forma given in the Annexures and any deviation is likely to cause rejection of the bid.
- iv. The Bank shall not allow/permit changes in the technical specifications once it is submitted.
- v. The offer may not be evaluated by the Bank in case of non-adherence to the format or partial submission of technical details as per the format given in the RFP.
- vi. Non-submission or partial submission of the information along with the offer may result in disqualification of the bid of the concerned bidder.
- vii. The Technical Bid must not contain any price information.
- viii. The Technical Bid shall comprise of:
 - a. Documents as required under eligibility criteria and technical evaluation criteria.
 - b. Covering Letter for Eligibility cum Technical Bid and Commercial Bid (Annexure-1)
 - c. Letter of Conformity with Hardcopy (Annexure-2)
 - d. Bidder's Information (Annexure-3)
 - e. **Masked** Commercial Bill of Material (Annexure-4)

- f. Other documents / information as requested in this RFP.
- ix. The bidder will also submit copy of the RFP duly stamped and signed on each page by the authorized official of the bidder's company.
- x. The original and all copies of the bid shall be typed or written in indelible ink and shall be signed by the Bidder or a person or persons duly authorised to bind the Bidder to the Contract. All pages of the Bid except for un-amended printed literature shall be numbered serially and initialled and stamped by the person or persons signing the bid.
- xi. The bid shall contain no interlineations, erasures or overwriting except as necessary to correct errors made by the bidder, in which case such corrections shall be initialled by the person or persons signing the bid.
- xii. Soft copy of complete technical bid shall also be submitted along with hard copy.
- xiii. In addition to the above marking, each envelope must be super-scribed with the following information:
 - a. RFP Reference Number.
 - b. Name and Address of Bidder.

This will enable the Bank to return the bid unopened in case it is declared unacceptable for any reason whatsoever.
- xiv. If any inner envelope is found to contain both technical and commercial bids, then that bid will be rejected summarily.
- xv. Telex, Cable, Facsimile will not be accepted.

4.3 Submission of Commercial Bid

- i. The Bidders shall submit the Commercial Bid in sealed envelope. If above bid is found not properly sealed, the bid is liable for rejection. The envelope containing commercial bid shall be marked as a separate sealed envelope clearly marked as "Commercial Proposal for AMC of UPS and Batteries for Kolhapur District Central Co-operative Bank – Commercial Bid ". (Envelope B)
- ii. The Commercial Bid must contain duly filled Annexure 4: "Commercial Bill of Material" in hard copy along with containing the password protected soft copy of Annexure 4: "Commercial Bill of Material".
- iii. The bidder should certify that the contents of the Soft Copy are the same as that provided by way of hard copy.
- iv. Please note that if any envelope is found to contain both technical & commercial offer, then that offer will be rejected outright.
- v. The envelope must be super-scribed with the following information:
 - a. RFP Reference Number.
 - b. Name and Address of Bidder.

4.4 For any query the bank's email id is as follows:

manager.it@kolhapurdccb.bank.in

4.5 Cost of Bid :

Cost of Bid - Rs.10,000/- + Rs. 1,800/- (GST) = Rs. 11,800/- (Ten Thousand Eight Hundred Only) in the form of NEFT only (A/c no.: 000113032000001, IFSC: IBKL 0463KDC, A/c Name: - Kolhapur District Central Cooperative Bank Ltd, Branch: Head Office). Bidder are requested to submit the UTR/fund transfer details with the technical bid response. If any bid response found without any bid document cost, then the bid will be rejected by the bank. The cost of Bid is not applicable for the valid MSME certified organization. The MSME certified organization has to provide valid certificate along with technical bid.

4.6 Bid Security - Earnest Money Deposit (EMD)

The bidder shall furnish as part of its bid, bid security of INR 2,00,000/-(Rupees Two Lacs Only) in the form of RTGS/NEFT only (A/c no.: 000113032000001, IFSC: IBKL0463KDC, A/c Name: - Kolhapur District Central

Cooperative Bank Ltd, Branch: Head Office). Bidder are requested to submit the UTR/fund transfer details with the technical bid response. Otherwise, the bid response will be rejected by bank.

The bid security submitted by the bidder shall be forfeited if:

- (a) The bidder withdraws the bid within the bid validity period; or
- (b) The bidder fails to accept the “Letter of Award” within the given stipulated time; or
- (c) The bidder violates any of the provisions of the terms and conditions of this bid document.

The bid security will be refunded to:

The unsuccessful bidder(s), only after acceptance of the “Letter of Award” by the successful bidder and the EMD will be refunded.

5. Eligibility Criteria

SI.No.	Eligibility Criteria	Supporting Documents
1	Bidder should be a legal entity registered in India, since last 5 (Three) years under Indian Companies Act 1956 or partnership act 1932 or partnership/LLP act 2013 or A Sole Proprietor registered under the Shop and Establishment Act.	Certificate of Incorporation/Partnership deed /Shop & Establishment certificate and other Documenta evidence to be attached. *Consortium is not allowed.
2	Bidder should have minimum average Annual Turnover of INR 1 Crore in the last three financial years (2022-23,23-24,24-25)	Statutory Auditor Certificate or Certificate from the Company Secretary/Chartered Accountant of the Agency clearly specifying the Annual Turnover for the specified years.
3	The Bidder should have experience in providing Annual Maintenance services for UPS systems and Battery in at least 5 organizations/ Banks in Maharashtra in the last five years as on date of issuance of RFP.	Credentials from clients in form of purchase orders / contract/ credential letters etc. has to be provided. Bidder may provide multiple documentary evidence from multiple clients for Annual Maintenance Contracts (AMCs) executed for UPS and Battery.
4	The Bidder should not have been blacklisted by any of the Ministry/ Department of Government of India/ State Governments and also neither convicted nor is any criminal case pending against it before any court of competent jurisdiction	Self-declaration by competent authority of the bidder
5	The Agency should have valid GSTIN- (Copy of GSTIN)	Copy of GSTN certificate to be submitted.
6	The Bidder should have proven experience of Annual Maintenance of at least 250 UPS units and at least 500 batteries in last five years for any Banks/BFSI/Organizations.	Credentials from clients in form of purchase orders / contract/ credential letters etc. has to be provided. Bidder may provide multiple documentary evidence from multiple clients.
7	The Bidder should have its service center at Kolhapur/ Pune	Shops and Establishment Certificate, Service Centre address, Phone number to be provided.

6. Commercial Bid format

The L1bidder shall be evaluated on the base of the Composite rate of above items.

Terms:

1. The quoted price is valid for next 180 days.
2. Taxes are extra at actuals.
3. If any changes in taxes during the project tenure the same will be borne by the bank.

7. Payment Terms

- 1) The Bidder shall submit invoices for AMC charges at the end of every quarter and submit the preventive maintenance report, duly signed / sealed by the respective branches / locations at the end of every quarter. Payment shall not be made if PM report/s not submitted to the Bank.
- 2) 100% of the AMC invoice amount shall be paid quarterly in arrears.
- 3) The currency or currencies in which payments shall be made to the supplier/ selected bidder under this Contract shall be Indian Rupees (INR) only.
- 4) Taxes, as applicable, will be deducted/ paid as per the prevalent rules and regulations.

8. Service Level Agreement (SLA)

This Schedule describes the service levels that have been established for the Services offered by the bidder to the Bank. The bidder shall monitor and maintain the stated service levels to provide quality customer service to Bank.

Penalties due to Delay in service & Maintenance

- Exceptions on enforcing the SLA and other penalty clauses will be made only in case of Force Majeure situations or in exceptional circumstances at the discretion of Bank.
- Amount of damages will be adjusted from AMC cost.

Sr. No	Service Matrix Parameters	Matrix	Deduction
1	Resolution time for raised complaint/ issues.	Address to complaints/ issues within 2 hrs. for local calls /4 hrs for outstation calls.	No penalty
2		Resolution of complaints/ issues related to UPS/ Batteries after 2 hrs. for local calls /4 hrs for outstation calls.	Rs. 500/- per day for each asset (UPS/Battery) not in working condition from the date of lodging the Complaint.
3		Resolution of complaints/ issues after 7days (168 hrs.)	Asset (UPS/Battery is to be replaced or stand by arrangement is to be made.

9. Non-Transferable Tender

This tender document is not transferable. Only the bidder who has submitted the necessary RFP price will be eligible for participation in the evaluation process.

All the terms and conditions mentioned in the RFP will be binding on all the bidders and will also form a part of

the contract, to be signed with the successful bidder on the outcome of this tender process.

10. Assignment

Neither the contract nor any rights granted under the contract may be sold, leased, assigned, or otherwise transferred, in whole or in part, by the vendor, and any such attempted sale, lease, assignment or otherwise transfer shall be void and of no effect without the advance written consent of the Bank.

11. Limitation of Liability

Notwithstanding anything contained herein, neither Party shall be liable for any indirect, punitive, consequential or incidental loss, damage, claims, liabilities, charges, costs, expense or injury (including, without limitation, loss of use, data, revenue, profits, business and for any claims of any third party claiming through Vendor) that may arise out of or result from this Proposal. The aggregate liability of Vendor, under this Proposal, shall not exceed the fees (excluding reimbursements) received by it under this proposal for one year preceding the date of such claim.

Either Party agrees to defend, indemnify, and save harmless the other Party and its officers and directors, employees, agents, and representatives from any and against all losses, claims, costs, liabilities, or expenses incurred, whether based in claims of tort or contract (including court costs and attorney fees) incurred or sustained by the latter due to the formers' gross negligence, fraud, willful misrepresentation, or breach of confidentiality.

12. Indemnity

The bidder shall, at its own cost and expenses, defend and indemnify the bank against all third-party claims including those of the infringement of intellectual property rights, including patent, trademark, copyright, trade secret or industrial design rights, arising from the performance of the contract.

The bidder shall expeditiously meet any such claims and shall have full rights to defend itself therefrom. If the bank is required to pay compensation to a third party resulting from such infringement etc., the bidder will bear all expenses including legal fees.

Bank will give notice to the bidder of any such claim and shall provide reasonable assistance to the Bidder in disposing of the claim.

The bidder shall also be liable to indemnify the bank, at its own cost and expenses, against all losses/damages, which bank may suffer on account of violation by the bidder of any or all applicable national/ international trade laws. This liability shall not ensue if such losses/ damages are caused due to gross negligence or willful misconduct by the bank or its employees.

13. Liquidated Damages & Penalties & termination on default

- i. The BANK shall levy penalties /liquidated damages on the Bidder to the extent of 5% of the total value of the Contract for delay in execution of the project for 1 month and part thereof, thereafter an increment of 5% for each of the months up to 3 months. Thereafter, the BANK shall issue notice of termination, and cancel the contract on completion of one month of notice. The BANK may initiate proceedings against the Bidder for Blacklisting etc.
- ii. The BANK shall levy 1% (of the Contract value) of penalty on the Bidder if the bidder fails to deploy right resources as per the Resources Plan submitted by the Bidder in his Bid and agreed to by the BANK for a period of 30 days, thereafter in increment of 1% for each of the months up to 3 months. Thereafter, the BANK shall issue notice of termination, and cancel the contract on completion of one month of notice.

- iii. The BANK shall be in its right to terminate the Contract in case of non-performance of the Bidder as per the terms of the contract, and or other conditions for termination on default as mentioned in the RFP, including termination on the grounds of insolvency etc.
- iv. However, such penalties, liquidated damages and termination shall not be invoked in case the cause of action for completion of an activity/situation is pending with the BANK, such as sign off, clearances, site readiness, deployment of the BANK's resources, clearance on the procedures etc.

14. Force Majeure

- i. The Bidder shall not be liable for forfeiture of its EMD, invocation of his Performance Bank Guarantee, levy of liquidated damages or termination for default if and to the extent that it's delay in performance or other failure to perform its obligations under the Contract is the result of Force Majeure.
- ii. For purposes of this Clause, "Force Majeure" means an unforeseeable event beyond the control of the Bidder and not involving the Bidder's fault or negligence. Such events shall include, but are not restricted to, acts of the Government in its sovereign capacity, earthquakes, riots, war or revolutions, fires, floods, epidemics, quarantine restricts and freight embargoes.
- iii. If a Force Majeure situation arises, the Bidder shall promptly notify the BANK in writing of such condition and the cause thereof within a period of 7(seven) days from the date of happening of such an event requiring invocation of this force majeure clause. Unless otherwise directed by the BANK in writing, the Bidder shall continue to perform its obligations under the Contract as far as is reasonably practical and shall seek all reasonable alternative means for performances.

15. Confidentiality

Information relating to evaluation and recommendations of the proposals for awarding contract shall not be disclosed to persons not officially concerned with the process, until the successful bidder is selected and notified that the contract has been awarded.

16. Confidential Information

During the course of the discussions herein, each party may disclose to each other Confidential Information. Confidential Information shall mean all information marked "Confidential" or under any similar legend indicating the confidentiality of the information as disclosed by one party ("Disclosing Party") to the other party ("Receiving Party") or any of its employees or agents of the Receiving Party, except such information as is: -

- a. Previously known to the Receiving Party at the time of disclosure, or
- b. Independently developed by the Receiving Party and not derived from the Confidential Information supplied by the Disclosing party or
- c. The participation of individuals who have had access to Confidential Information, disclosed to the Receiving Party by a third party without an obligation or confidentiality or
- d. In or subsequently comes into the public domain (other than as a result of a breach of this RFP).
- e. Required to be disclosed by the Receiving party by law, regulation, court order or other legal process.
- f. The Receiving Party shall hold such Confidential Information in strict confidence for the Disclosing Party and shall not use it except in furtherance of the relationship set forth in this RFP and subsequently the LOI and the PO, or except as it may be authorized by the Disclosing Party in writing. The Receiving Party shall further be responsible for the compliance of the foregoing by its employees or agents.

17. Documentation

The selected Bidder will be responsible for documenting all studies carried out for the BANK. This documentation must include business/functional requirements, process flow, data flow and database administration at various levels, legacy system interface requirements, program and process modifications, modification implementation dates, and connectivity requirements. These documentations, with version control, must be made available to the BANK for periodic inspection.

18. Arbitration & Resolution of Dispute

All Arbitration proceedings shall be held at Kolhapur, Maharashtra and the language of the arbitration proceedings and that of all documents and communications between the parties shall be English.

19. Amendment of RFP

At any time prior to finalization of bidding process, the Bank may at its discretion modify the RFP and such amendment will be conveyed through mail to all prospective Bidders who have responded to the RFP and such amendments shall be construed as part and parcel of the original RFP. In order to provide reasonable time to Bidder to take such amendments into account for submission of Proposal, the Bank may, at its discretion, extend the last date of submission of Proposal mentioned elsewhere in this RFP.

20. Termination for Convenience:

The Bank, by written notice sent to the bidder, may terminate the Contract with a notice of 1 month, in whole or in part, at any time for its convenience. The notice of termination shall specify that termination is for the Bank's convenience, the extent to which performance of work under the Contract is terminated and the date upon which such termination becomes effective.

21. Effect of Termination

The Bidder agrees that it shall not be relieved of its obligations under the reverse transition mechanism notwithstanding the termination of the assignment.

Reverse Transition mechanism would typically include service and tasks that are required to be performed / rendered by the bidder to the Bank or its designee to ensure smooth handover and transitioning of Bank's deliverables, maintenance and facility management.

Same terms (including payment terms) which were applicable during the term of the contract should be applicable for reverse transition services. The reverse transition phase shall be completed within 1 month.

The Bidder agrees that after completion of the Term or upon earlier termination of the assignment the Bidder shall, if required by the Bank, continue to provide maintenance services to the Bank at no less favorable terms than those contained in this RFP. In case the bank wants to continue with the Bidder's services after the completion of this contract then the Bidder shall offer the same or better terms to the Bank. Unless mutually agreed, the rates shall remain firm.

The bidder agrees that the Bank at any point of time during tenure of contract may return/discontinue any of the Deliverables/services in whole or part thereof offered under this RFP. The Bank shall not be liable to make any payment in respect of the Deliverables/services returned in whole or part thereof.

22. Annexure-1 Covering Letter for Eligibility cum Technical Bid and Commercial Bid

To,
The Chief Executive Officer
Kolhapur District Central Co-operative Bank Ltd.

Head Office : 1092, E Ward, Shahupuri.
Kolhapur, Pin - 416001

Having examined the RFP (RFP No.: IT/Tender/2026-27/002 dated 15/07/2026) including all annexure, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to deliver services in conformity with the said RFP and in accordance with our proposal and total cost indicated in the Commercial Bid and made part of this bid.

We undertake, if our bid is accepted, to deliver services and complete the project in accordance with the scheduled timelines.

We agree to abide by this bid for the period of 180 days from the date fixed for Technical bid opening and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal contract is prepared and executed, this bid, together with the bank's written acceptance thereof and bank's notification of award, shall constitute a binding Contract between us.

We undertake that, in competing for (and, if the award is made to us, in executing) the contract, we will strictly observe the laws against fraud and corruption in force in India namely "Prevention of Corruption Act 1988".

We understand that the bank is not bound to accept the lowest or any bid the bank may receive. Place:
Dated: ...this day of 2026

(Signature) (In the Capacity of)
Duly authorized to sign bid for and on behalf of

23. Annexure - 2 Letter of Conformity with Hardcopy

RFP No.: IT/Tender/2026-27/002 dated 15/07/2026

To,
The CEO,
Kolhapur District Central Co-operative Bank Ltd.
Head Office: 1092, E Ward, Shahupuri.
Kolhapur, Pin - 416001.

Dear Sir,

We confirm having submitted the Bid and annexures in accordance with the said RFP. The details submitted by us are true and correct to the best of our knowledge and if it is proved otherwise at any stage of execution of the contract, Kolhapur District Central Co-operative Bank has the right to summarily reject the proposal and disqualify us from the process.

We confirm that we will abide by the conditions mentioned in the Tender Document (RFP and annexure) in full or in accordance with the deviations in "Terms & Conditions" accepted by the bank.

We, hereby acknowledge and confirm, having accepted that the Bank can at its absolute discretion, apply whatever criteria is deemed appropriate, not just limiting to those criteria set out in the RFP and related documents, in short listing of bidders.

We shall observe confidentiality of all the information passed on to us in course of the tendering process and shall not use the information for any other purpose than the current tender.

We also confirm that we have not been blacklisted by any Govt. Department/ PSU/PSE or Banks or otherwise not involved in any such incident with any concern whatsoever, where the job undertaken/performed and conduct has been questioned by any authority, which may lead to legal action.

Place :

Date:

SEAL

(Authorized Signatory)

24. Annexure-3 Bidder's Information

Name of the Bidder	
Constitution (Company/ Partnership Firm) & Year of Establishment	
Registered Office/Corporate office Address	
Mailing Address	
Name and designations of the persons authorized to make commitments to the Bank	
Telephone Fax e-mail	
Gross annual turnover of the bidder. (Amount in INR Crore) 2022-23 : 2023-24 : 2024-25 :	
Clients Details a) Bank Names b) Contact Person Name c) Contact No. d)Email Id	

Place :

Date :

SEAL

(Authorized Signatory)

25. Annexure-4 Commercial Bid Form

Sr.No.	Item Description	Quantity	AMC Rate Per Unit	Total Amount (INR)
1	UPS			
1.1	2 KVA			
1.2	3 KVA			
1.3	25 KVA			
2	Batteries:			
2.1	Exide 6EL+12Volt Tubular type 130/150AH			

Note:

- The quoted price is valid for next 180 days.
- Taxes are extra at actuals.
- If any changes in taxes during the project tenure the same will be borne by the bank.

26. Annexure -5 (UNDERTAKING FOR MSME BENEFITS)

(To be submitted on the letter head of the bidder)

To,
The Chief Executive Officer
Kolhapur District Central Co-operative Bank Ltd. Head Office:
1092, E Ward, Shahupuri.
Kolhapur, Pin - 416001

SUB: MSME Benefits for RFP Ref. No. - RFP No.: IT/Tender/2026-27/002 dated 15/07/2026

Dear Sir,

This has reference to our bid submitted in response to your Request for Proposal (RFP) Ref. No. RFP No.: IT/Tender/2026-27/002 dated 15/07/2026 floated for **Rate Contract of UPS Batteries And Buy Back of Old UPS Batteries.**

We have carefully gone through the contents of the above referred RFP and hereby undertake and confirm that, as per the Govt. Of India guidelines, we are eligible to avail the following MSME benefits in response to your RFP floated, as referred above.

a) Exception to MSEs from payment of Bid cost

In case, at any later stage, it is found or established that, the above undertaking is not true then Bank may take any suitable actions against us viz. Legal action, Cancellation of Notification of Award/contract (if issued any), Blacklisting & debarment from future tender/s etc.

Yours Sincerely

Place :

Dated:this day of 2026.

(Signature) (In the Capacity of)

Duly authorized to sign bid for and on behalf of

Encl:: MSME Certificate

27. Annexure -6 List of Branches

SR_NO.	BR_CODE	NAME OF BRANCH	TALUKA	NUMBER OF BATTERIES	NUMBER OF UPS
1	0201	AJARA	AJARA	8	3 KVA
2	0236	KINE	AJARA	8	3 KVA
3	0237	PERNOLI	AJARA	8	3 KVA
4	0238	SAROLI	AJARA	8	3 KVA
5	0307	BHADAVAN	AJARA	8	3 KVA
6	0321	MALIGRE	AJARA	8	3 KVA
7	0332	UTTUR	AJARA	8	3 KVA
8	0423	GAVASE	AJARA	8	3 KVA
9	0444	MADILGRE	AJARA	8	3 KVA
10	0510	GAJARAGAON	AJARA	8	3 KVA
11	0117	KOOR	BHUDARGAD	8	3 KVA
12	0123	PIMPALGAON	BHUDARGAD	8	3 KVA
13	0132	SHELOLI	BHUDARGAD	8	3 KVA
14	0136	MHASAVE	BHUDARGAD	8	3 KVA
15	0208	GARGOTI	BHUDARGAD	8	3 KVA
16	0211	KADGAON	BHUDARGAD	8	3 KVA
17	0409	KARDWADI	BHUDARGAD	8	3 KVA
18	0435	MINCHE-KHU	BHUDARGAD	8	3 KVA
19	0438	TANBALE	BHUDARGAD	8	3 KVA
20	0453	VESARDE	BHUDARGAD	8	3 KVA
21	0464	SONALI	BHUDARGAD	8	3 KVA
22	0466	MADILGRE	BHUDARGAD	8	3 KVA
23	0514	VAGHAPUR	BHUDARGAD	8	3 KVA
24	0101	ADKUR	CHANDGAD	8	3 KVA
25	0118	KOWAD	CHANDGAD	8	3 KVA
26	0134	KUDNUR	CHANDGAD	8	3 KVA
27	0205	CHANDGAD	CHANDGAD	8	3 KVA
28	0218	MANGAON	CHANDGAD	8	3 KVA
29	0309	HALKARNI-	CHANDGAD	8	3 KVA
30	0330	TURKEWADI	CHANDGAD	8	3 KVA
31	0416	SHINOLIKHU	CHANDGAD	8	3 KVA
32	0426	HERE	CHANDGAD	8	3 KVA
33	0427	DHOLGARWADI	CHANDGAD	8	3 KVA
34	0428	MHALEWADI	CHANDGAD	8	3 KVA
35	0448	KANUR.KU	CHANDGAD	8	3 KVA
36	0518	TUDIYE	CHANDGAD	8	3 KVA
37	0108	GAGAN BAVADA	G.BAVADA	8	3 KVA
38	0129	SALVAN	G.BAVADA	8	3 KVA
39	0137	SHELOSHI	G.BAVADA	8	3 KVA
40	0449	VETAVADEGAGAN	G.BAVADA	8	3 KVA
41	0450	ASANDOLI	G.BAVADA	8	3 KVA
42	0465	MANDUKALI	G.BAVADA	8	3 KVA
43	0106	GADHINGLAJCITY	GADHINGLAJ	8	3 KVA

44	0107	GADMKTYARD	GADHINGLAJ	8	3 KVA
45	0109	HALKARNI-GAD	GADHINGLAJ	8	3 KVA
46	0115	KASBANOL	GADHINGLAJ	8	3 KVA
47	0120	MUNGURWADI	GADHINGLAJ	8	3 KVA
48	0219	NESARI	GADHINGLAJ	8	3 KVA
49	0317	MAHAGAON	GADHINGLAJ	8	3 KVA
50	0406	HARALI	GADHINGLAJ	8	3 KVA
51	0417	KANDEWADI	GADHINGLAJ	8	3 KVA
52	0421	JARALI	GADHINGLAJ	8	3 KVA
53	0422	ATYAL	GADHINGLAJ	8	3 KVA
54	0424	HEBBAL	GADHINGLAJ	8	3 KVA
55	0445	NAGNUR	GADHINGLAJ	8	3 KVA
56	0517	KADALGE	GADHINGLAJ	8	3 KVA
57	0522	BATKANANGALE	GADHINGLAJ	8	3 KVA
58	0111	HATKANANGALE	HATKANANGALE	8	3 KVA
59	0112	HERLE	HATKANANGALE	8	3 KVA
60	0113	ICHALKARANJICITY	HATKANANGALE	8	3 KVA
61	0119	KUMBHOJ	HATKANANGALE	8	3 KVA
62	0121	NARANDE	HATKANANGALE	8	3 KVA
63	0122	PETHVADGAON	HATKANANGALE	8	3 KVA
64	0209	HUPARI	HATKANANGALE	8	3 KVA
65	0222	PATTANKODOLI	HATKANANGALE	8	3 KVA
66	0225	RUKADI	HATKANANGALE	8	3 KVA
67	0312	ICHALKARANJIMAIN	HATKANANGALE	8	3 KVA
68	0324	RUI	HATKANANGALE	8	3 KVA
69	0334	VATHAR	HATKANANGALE	8	3 KVA
70	0403	SHIROLIPULACHHI	HATKANANGALE	8	3 KVA
71	0408	AMBAP	HATKANANGALE	8	3 KVA
72	0432	SAJANI	HATKANANGALE	8	3 KVA
73	0433	SAVARADE	HATKANANGALE	8	3 KVA
74	0459	BHADOLE	HATKANANGALE	8	3 KVA
75	0460	YALGUD	HATKANANGALE	8	3 KVA
76	0470	KHOCHI	HATKANANGALE	8	3 KVA
77	0503	PARGAON	HATKANANGALE	8	3 KVA
78	0104	CHIKHALI-KAGAL	KAGAL	8	3 KVA
79	0114	KAGAL-1	KAGAL	8	3 KVA
80	0126	SENAPATIKAPASHI	KAGAL	8	3 KVA
81	0130	SANGAON	KAGAL	8	3 KVA
82	0131	SIDDHANERALI	KAGAL	8	3 KVA
83	0135	LINGNUR	KAGAL	8	3 KVA
84	0204	BACHANI	KAGAL	8	3 KVA
85	0216	MHAKAVE	KAGAL	8	3 KVA
86	0318	BIDRI	KAGAL	8	3 KVA
87	0319	MURGUD	KAGAL	8	3 KVA
88	0401	KENAVADE	KAGAL	8	3 KVA
89	0402	BELAVALE	KAGAL	8	3 KVA

90	0407	KASARI	KAGAL	8	3 KVA
91	0456	SURUPALI	KAGAL	8	3 KVA
92	0468	KAGAL-2	KAGAL	8	3 KVA
93	0504	HAMIDWADA	KAGAL	8	3 KVA
94	0507	BORAVADE	KAGAL	8	3 KVA
95	0521	SULKUD	KAGAL	8	3 KVA
96	0103	BALINGA	KARVEER	8	3 KVA
97	0110	HASUR	KARVEER	8	3 KVA
98	0203	BAHIRESHWAR	KARVEER	8	3 KVA
99	0206	DEVALE	KARVEER	8	3 KVA
100	0213	KUDITRE	KARVEER	8	3 KVA
101	0223	PRAYAG-CHIKHALI	KARVEER	8	3 KVA
102	0226	SADOLIKH	KARVEER	8	3 KVA
103	0229	SANGRUL	KARVEER	8	3 KVA
104	0232	VARANGE	KARVEER	8	3 KVA
105	0305	KASABABEED	KARVEER	8	3 KVA
106	0322	NIGAVEDUMALA	KARVEER	8	3 KVA
107	0325	SHAHUNAGAR PARITE	KARVEER	8	3 KVA
108	0329	SHIROLI-DUMALA	KARVEER	8	3 KVA
109	0333	VADKSHIVALE	KARVEER	8	3 KVA
110	0412	GSHIRGAON	KARVEER	8	3 KVA
111	0413	VASAGADE	KARVEER	8	3 KVA
112	0414	BHUYEWADI	KARVEER	8	3 KVA
113	0415	KANCHANWADI	KARVEER	8	3 KVA
114	0439	KOGE	KARVEER	8	3 KVA
115	0440	AMASHI	KARVEER	8	3 KVA
116	0442	ISPURLI	KARVEER	8	3 KVA
117	0446	CHAFODI-KAR	KARVEER	8	3 KVA
118	0452	NANDGAONKAR	KARVEER	8	3 KVA
119	0454	NIGAVE-KHA	KARVEER	8	3 KVA
120	0455	KHUPIRE	KARVEER	8	3 KVA
121	0505	KURUKALI	KARVEER	8	3 KVA
122	0002	MAIN	KOHAPUR CITY	60	25KV - 2
123	0124	RAJARAMPURI	KOHAPUR CITY	8	3 KVA
124	0125	SHAHUPURI	KOHAPUR CITY	8	3 KVA
125	0215	LAXMIPURI	KOHAPUR CITY	8	3 KVA
126	0217	BINDU CHOWK MAHILA	KOHAPUR CITY	8	3 KVA
127	0234	ZILHAPARISHAD	KOHAPUR CITY	8	3 KVA
128	0304	BinduChowkMain	KOHAPUR CITY	8	3 KVA
129	0420	KASABA-BAVADA	KOHAPUR CITY	8	3 KVA
130	0463	SHIVAJIPETH	KOHAPUR CITY	8	3 KVA
131	0105	FULEWADI	KARVEER	8	3 KVA
132	0326	SHAHUMYARD	KARVEER	8	3 KVA
133	0138	PUNAL	PANHALA	8	3 KVA
134	0212	KASABAKALE	PANHALA	8	3 KVA
135	0220	PADAL	PANHALA	8	3 KVA

136	0221	PANHALA	PANHALA	8	3 KVA
137	0228	SATAVE	PANHALA	8	3 KVA
138	0233	WARNANAGAR	PANHALA	8	3 KVA
139	0302	AKURDE	PANHALA	8	3 KVA
140	0306	BAJARBHOGAON	PANHALA	8	3 KVA
141	0314	KOTOLI	PANHALA	8	3 KVA
142	0419	ASURLE-PORLE	PANHALA	8	3 KVA
143	0429	GHOTAWADE(PAN)	PANHALA	8	3 KVA
144	0430	VETHVADE	PANHALA	8	3 KVA
145	0431	KASABATHANE	PANHALA	8	3 KVA
146	0436	KODOLI	PANHALA	8	3 KVA
147	0462	NAVALI	PANHALA	8	3 KVA
148	0515	KALJVADE	PANHALA	8	3 KVA
149	0116	KASABATARALE	RADHANAGARI	8	3 KVA
150	0127	SARVADE-RDN	RADHANAGARI	8	3 KVA
151	0128	SOLANKUR	RADHANAGARI	8	3 KVA
152	0207	DHAMOD	RADHANAGARI	8	3 KVA
153	0214	KWALAVE	RADHANAGARI	8	3 KVA
154	0224	RASHIWADE	RADHANAGARI	8	3 KVA
155	0227	SHIRGAON	RADHANAGARI	8	3 KVA
156	0230	SHELEWADI	RADHANAGARI	8	3 KVA
157	0315	KAULAV	RADHANAGARI	8	3 KVA
158	0323	RADHANAGARI	RADHANAGARI	8	3 KVA
159	0331	TURAMBE	RADHANAGARI	8	3 KVA
160	0335	GUDAL	RADHANAGARI	8	3 KVA
161	0447	ANAJE	RADHANAGARI	8	3 KVA
162	0458	MASURLI	RADHANAGARI	8	3 KVA
163	0508	NARTAVADE	RADHANAGARI	8	3 KVA
164	0519	ADOLI	RADHANAGARI	8	3 KVA
165	0102	AMBA	SHAHUWADI	8	3 KVA

166	0202	BHEDSGAON	SHAHUWADI	8	3 KVA
167	0303	BAMBAVADE	SHAHUWADI	8	3 KVA
168	0316	KAPASHI	SHAHUWADI	8	3 KVA
169	0320	MALKAPUR	SHAHUWADI	8	3 KVA
170	0328	SARUD	SHAHUWADI	8	3 KVA
171	0336	SHAHUWADI	SHAHUWADI	8	3 KVA
172	0405	KARANJFEN	SHAHUWADI	8	3 KVA
173	0425	SONDOLI	SHAHUWADI	8	3 KVA
174	0451	MAN	SHAHUWADI	8	3 KVA
175	0457	NANDGAONSHAHU	SHAHUWADI	8	3 KVA
176	0210	JAYSINGPUR	SHIROL	8	3 KVA
177	0301	ABDULAT	SHIROL	8	3 KVA
178	0308	DATTAWAD	SHIROL	8	3 KVA
179	0310	HAROLI	SHIROL	8	3 KVA
180	0311	HASUR-SHIROL	SHIROL	8	3 KVA
181	0313	KURUNDWAD	SHIROL	8	3 KVA
182	0327	SHIROL	SHIROL	8	3 KVA
183	0404	KHIDRAPUR	SHIROL	8	3 KVA
184	0410	AKIWAT	SHIROL	8	3 KVA
185	0411	TAKAWADE	SHIROL	8	3 KVA
186	0418	AURWAD	SHIROL	8	3 KVA
187	0461	DANOLI	SHIROL	8	3 KVA
188	0467	NIMSHIRGAON	SHIROL	8	3 KVA
189	0501	NANDNI	SHIROL	8	3 KVA
190	0502	KAVATEGULAND	SHIROL	8	3 KVA
191	0525	ARJUNWAD	SHIROL	8	3 KVA
1	0002	MAIN BRANCH	KOLHAPUR CITY	MOBILE VAN	2 KVA - 3
2	0002	MAIN BRANCH	KOLHAPUR CITY	ATM / CENTRE	3 KVA - 27
3	0002	MAIN BRANCH	KOLHAPUR CITY	MOBILE VAN	6 Batteries each VAN (3 VAN)
4	0002	MAIN BRANCH	KOLHAPUR CITY	ATM / CENTRE	8 Batteries each ATM Centre (27 Centre)